

Lanka Responsible Care Council (LRCC)

**Responsible Care Excellence Awards 2025**

Application: All Categories

**Company Details**

* Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Industry Sector: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Products Manufactured: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Energy Efficiency**

**Baseline year 2023**

|  |  |
| --- | --- |
| **Total energy consumption (kWh) in 2023** |  |
| **Total production output (kg) in 2023** |  |
| **Energy intensity (per unit product) in 2023** |  |

**Provide details on the main Energy Sources**

|  |  |
| --- | --- |
| **Main Energy Sources** | **Quantity consumed (kWh) in 2023** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |

**Overview of Energy Efficiency Initiatives (2024 - 2025)**

Provide a brief summary of up to 10 initiatives implemented to improve energy efficiency in your operations during the period from 2024 to November 2025.

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

**Provide the details on implementation:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Implementation Number (given above)** | **Energy savings (kWh) through the implementation** | | **Investment Allocation (LKR)** | **Remarks** |
| **2024** | **2025** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |

*(Any savings from Maximum demand reduction should be recorded under the remarks column in kVA)*

**Performance Data (2024 - 2025)**

|  |  |  |
| --- | --- | --- |
|  | **2024** | **2025** |
| **Total Energy consumption (kWh)** |  |  |
| **Total production output (kg)** |  |  |
| **Energy intensity (per unit product)** |  |  |

*(Provide details up to 30th November 2025)*

**Provide the main Energy Sources**

|  |  |  |
| --- | --- | --- |
| **Main Energy Sources** | **Quantity consumed (kWh) in 2024** | **Quantity consumed (kWh) in 2025** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
|  |  |  |

*(Provide details up to 30th November 2025)*

Evidence & Documentation (Attach supporting documents such as policies, reports, purchasing details, records, photographs, dashboards, and calculations showing reductions and savings.)

1. **GHG Emission Reduction and Management**

**GHG Inventory & Baseline Information**

**Organizational Boundary (as per GHG Protocol):**

* ☐ Operational Control
* ☐ Financial Control
* ☐ Equity Share

Provide a brief description of the organizational boundary selected and its justification.

**Emission Sources Included (Mark all that apply):**

**Scope 1 – Direct Emissions:**

* ☐ Fuel combustion (boilers, furnaces, generators)
* ☐ Company-owned vehicles
* ☐ Process emissions
* ☐ Fugitive emissions (Refrigerants, Industrial gases, Fire extinguishers)
* ☐ Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Scope 2 – Indirect Emissions (Energy):**

* ☐ Purchased electricity
* ☐ Purchased steam/heat/chilled water

**Scope 3 – Value Chain Emissions (optional, but will receive bonus points):**

* ☐ Waste generated
* ☐ Employee commuting
* ☐ Business travel
* ☐ Upstream/downstream transport
* ☐ Purchased goods and services
* ☐ Other categories (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Baseline Data (Year 2023):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Parameter** | **Unit** | **2023 Baseline Value** | **Remarks** |
| **Total Scope 1 Emissions** | tCO₂e |  |  |
| **Total Scope 2 Emissions** | tCO₂e |  |  |
| **Total Scope 3 Emissions** | tCO₂e |  |  |
| **Total Production Output** | Kg |  |  |
| **Total Emission Intensity (tCO₂e per unit of production)** |  |  |  |

**Overview of GHG Reduction Initiatives (2024 - 2025)**

(Provide a brief summary of a maximum of 10 initiatives implemented to reduce GHG emissions.)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

**Provide the details on implementation:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Implementation Number (given above)** | **Reduction of GHG emissions (tCO2e) through the implementation** | | **Investment Allocation (LKR)** | **Remarks** |
| **2024** | **2025** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |

**Explain the key factors contributing to reductions** (operational efficiency, energy efficiency, fuel switching, energy behavior change, renewable adoption, etc.).

**GHG Reduction Performance (2024 & 2025)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | **Scope 1 (tCO₂e)** | **Scope 2 (tCO₂e)** | **Scope 3 (optional)** | **Total Reduction (%)** | **Intensity Reduction (%)** |
| **2024** |  |  |  |  |  |
| **2025** |  |  |  |  |  |

Evidence & Documentation (Attach supporting documents such as policies, reports, records, dashboards, emission calculation sheets, and photographs demonstrating reductions.)

1. **Material & Resource Efficiency**

**Baseline year 2023**

|  |  |
| --- | --- |
| Total Material consumption(kg) in 2023 |  |
| **Total production output (kg) in 2023** |  |
| **Material intensity (per unit product) in 2023** |  |
| **Total Waste generation (kg) in 2023** |  |
| **Waste Intensity (per unit product) in 2023** |  |

Note: If the applicant is using a different measurement unit for outputs, the unit must be clearly mentioned along with an explanation.

**Provide details on the main raw material types**

|  |  |
| --- | --- |
| **Main Raw Materials types** | **Quantity (kg)** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| 7. |  |
| Total |  |

**Provide details on the main waste streams**

|  |  |
| --- | --- |
| **Solid Waste type (if you need to add more lines)** | **Quantities generated (kg)** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| Total |  |

**Overview of Material & Resource Efficiency Initiatives (2024 - 2025)**(Provide a brief summary of up to 10 initiatives implemented to improve material and resource efficiency in your operations.)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

**Provide the details on implementation:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Implementation Number (given above)** | **Reduction of material consumption (kg) through the implementation** | | **Investment Allocation (LKR)** | **Remarks** |
| **2024** | **2025** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |

* Total waste recycled during the period of 2024 - November 2025 (kg):
* Total waste reused during the period of 2024 - November 2025 (kg):
* Total waste disposed of through energy recovery options (co-processing, waste-to-energy) (kg):
* Total waste disposed of through other methods (kg):
* Recycled material used as raw material (%):
* Reused material used as raw material (%):

**Performance Data (2024 - 2025)**

|  |  |  |
| --- | --- | --- |
|  | **2024** | **2025** |
| **Total Material consumption(kg)** |  |  |
| **Total production output (kg)** |  |  |
| **Material intensity (per unit product)** |  |  |
| **Total Waste generation (kg)** |  |  |
| **Waste Intensity (per unit product)** |  |  |

*(provide details up to 30th November 2025)*

# Provide the main Raw Material types

|  |  |  |
| --- | --- | --- |
| **Main Raw Materials types** | **Quantity (kg) in 2024** | **Quantity (Kg) in 2025** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
| Total |  |  |

**Provide details on the main Waste Streams**

|  |  |  |
| --- | --- | --- |
| **Solid Waste type (if you need to add more lines)** | **Quantities generated (kg) in 2024** | **Quantities generated (kg) in 2025** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| Total |  |  |

*(provide details up to 30th November 2025)*

Evidence & Documentation (Attach supporting documents such as policies, reports, purchasing details, records, photographs, dashboards, and calculations showing reductions and savings.)

1. **Water Management**

**Baseline year 2023**

|  |  |
| --- | --- |
| **Total Water Consumption (m³) in 2023** |  |
| **Total production output (kg) in 2023** |  |
| **Water intensity (m³ per unit product) in 2023** |  |

**Provide details on the main Water Sources**

|  |  |
| --- | --- |
| **Main Water Sources (Procured / Extracted)** | **Quantity consumed (m³) in 2023** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |

*Note: Usage of recycled water should be reported separately*

**Overview of Water Efficiency Initiatives (2024 - 2025)**

(Provide a brief summary of up to 10 initiatives implemented to improve water efficiency in your operations during the period of 2024 to November 2025.)

1.

2.

3.

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**Provide the details on implementation:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Implementation Number (given above)** | **Water savings (m³) through the implementation** | | **Investment Allocation (LKR)** | **Remarks** |
| **2024** | **2025** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |

**Performance Data (2024 - 2025)**

|  |  |  |
| --- | --- | --- |
|  | **2024** | **2025** |
| **Total Water consumption (m³)** |  |  |
| **Total production output (kg)** |  |  |
| **water intensity (per unit product)** |  |  |

*(Provide details up to 30th November 2025)*

**Provide the main Water Sources**

|  |  |  |
| --- | --- | --- |
| **Main Water Sources (Consumed)** | **Quantity consumed (m³) in 2024** | **Quantity consumed (m³) in 2025** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
|  |  |  |

*(Provide details up to 30th November 2025)*

**Explain your Wastewater treatment process, quantities treated, and discharge method** (Environment Parameters Measured for Treated Effluent to be Given as Evidence)

Evidence & Documentation (Attach supporting documents such as policies, reports, purchasing details, records, photographs, dashboards, and calculations showing reductions and savings.)

1. **Occupational Health & Safety Management**

**OHS Policy and Leadership Commitment**

Briefly indicate your company’s occupational health and safety policy, including leadership commitment and responsibilities.  
*(Maximum 150 words; details will be verified during site visit)*

**Incidents & Accidents**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **2023** | **2024** | **2025** |
| **Number of total Accidents** |  |  |  |
| **Number of Reported Accidents** |  |  |  |
| **Lost Time Due to Accidents** |  |  |  |

**Risk Assessment and Hazard Management**

Provide a short summary of your risk assessment practices and methods to identify, evaluate, and control workplace hazards.  
*(Maximum 150 words; details will be verified during site visit)*

**Emergency Preparedness and Response**

Indicate the procedures and resources in place for managing workplace emergencies (e.g., fire, evacuation, first-aid, medical emergencies).  
*(Maximum 150 words; details will be verified during site visit)*

**Incident Reporting and Investigation**

Briefly describe your system for reporting, recording, and investigating workplace incidents, near-misses, and corrective actions.  
*(Maximum 150 words; details will be verified during site visit)*

**Occupational Health and Safety Training**

Indicate whether employees receive OHS training, including induction, refresher programs, emergency response, and competency assessments.  
*(Maximum 150 words; details will be verified during site visit)*

**Workplace Safety Measures**

Provide a short summary of measures implemented to ensure a safe work environment, such as personal protective equipment (PPE), engineering controls, ergonomics, and safety signage.  
*(Maximum 150 words; details will be verified during site visit)*

**Health and Wellbeing Initiatives**

Briefly highlight programs for employee health, well-being, and occupational health monitoring.  
*(Maximum 150 words; supporting evidence can be shown during site visit)*

**OHS Performance and Impact**

Provide brief highlights of measurable results achieved in OHS management, such as reduction in incidents, improved compliance, or enhanced employee safety culture.  
*(Maximum 150 words; supporting evidence can be shown during site visit; attach summary documents if available)*

**Overview of OHS Initiatives (2024–2025)**

List up to **10 key initiatives** implemented to improve occupational health and safety:

1.

2.

3.

4.

5.

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Evidence & Documentation (Attach supporting documents such as policies, reports, purchasing details, records, photographs, dashboards, and calculations showing reductions and savings.)

1. **Safe Chemical Management**

**Chemical Purchasing**

Briefly indicate the measures your company follows for safe chemical procurement (e.g., supplier evaluation, compliance checks, environmentally responsible purchasing).  
*(maximum 150 words, Details will be verified during site visit)*

**Chemical Storage**

Provide a short summary of how chemicals are stored safely (e.g., segregation, containment, labeling, monitoring).  
*(Maximum 150 words, Details will be verified during site visit)*

**Emergency Preparedness**

Indicate whether your company has procedures and resources for handling chemical emergencies (e.g., spill response, fire control, evacuation).  
*(Maximum 150 words, Details will be verified during site visit)*

**Waste Treatment and Disposal**

Briefly indicate the methods your company uses for chemical waste management (e.g., treatment, disposal, recycling, or safe transfer).  
*(Maximum 150 words, Details will be verified during site visit)*

**Record Keeping and Documentation**

State how your organization maintains chemical records, inventories, SDS files, training logs, inspections, and incident tracking.  
*(maximum 150 words, Details will be verified during site visit)*

**Employee Training and Competence**

Indicate whether your employees receive training for safe chemical handling, emergency response, and competency evaluation.  
*(Maximum 150 words, Details will be verified during site visit)*

**Environmental and Safety Impact**

Provide brief highlights of any measurable results achieved during 2024 & 2025 compared to 2023 (e.g., reduction in incidents, chemical waste minimization, improved environmental safety).  
*(maximum 150 words, supporting evidence can be shown during site visit)*

**Overview of Safe Chemicals Management Initiatives (2024 - 2025)**

(Provide a brief summary of up to 10 initiatives implemented to improve chemical safety, reduce chemical usage, improve compliance, and minimize hazards.)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Evidence & Documentation (Attach supporting documents such as policies, reports, purchasing details, records, photographs, dashboards, and calculations showing reductions and savings.)

|  |  |
| --- | --- |
| **Benefits from Implementation of Chemical Management Initiatives** | |
| **Implementation Number** | **Briefly describe the financial allocation and the benefits achieved through implementation (Maximum 150 words)** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |
| 9 |  |
| 10 |  |

**We hereby declare that all information provided in this application is true and accurate to the best of our knowledge.**

**Name & Signature of Authorized Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Official seal of the company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**